

Lower Passaic River Team Meeting
June 18, 2003 at 10:00-11:30 AM

Introductions

- Each participant's role

Update on Work Done to Date

Team Communications

- Regular meetings/conference calls?
- Sharing documents: who is interested in what and who will review what?

Contract Administration

- Malcolm Pirnie: single Project Manager and COI issue
- SOW/Proposal Coordination: to avoid duplicate efforts
- Review/Sharing of contractor products
- Single point of contact for contract administration: EPA, USACE-NYD, NJDOT-OMR

Schedule

- To Dos for the short-term (PMP, MOA, Trustees, public event, contract administration)
- Longer term schedule